

## **Board Meeting Draft Minutes**

November 21<sup>st</sup>, 2021

Sunday, 5 pm

Meeting to be held via Zoom immediately after service.

**Establish Quorum - several members may need to be absent from this meeting.**

### **Board Members Present:**

Chris Baglieri , Mike Sutterlin, Charlie Neiss, Bonnie Rowan, Rev. Ann Marie Alderman,

### **Others Present:**

Melissa Logan, Denise Soppas , Bob Obester

### **Chalice Lighting:**

**Reading of [Board Covenant](#):**

### **Check-ins:**

**Approval of Meeting Agenda:** (Note changes as suggested)

Motion: Chris

Second: Bonnie

Vote: Unanimously approved

### **Approval of Minutes for October Meeting:**

Motion: Chris

Second: Mike

Vote: Approved by majority, with an abstention

### **Consent Agenda:**

Minister's Report, President's Report (delivered orally)

Motion: Chris

Second: Charlie

Vote: Unanimously approved

### **Action Items from Previous Board Meeting**

- ☐ Chris to follow up with worship Committee re: November 21st or Dec 5th Service  
Please note - This agenda item is in lieu of President's report.  
Moved: The board authorizes the worship committee to proceed with the purchase of technology necessary for the reopening plan with a limit of \$5000.  
Motion: Chris  
Second: Mike  
Discussion: The equipment will be purchased through Bob's company at cost.  
Vote: Unanimously approved  
Action item: Chris to contact endowment committee regarding the source of funds for the purchase - Bieber Fund, Brunquell, etc.
- ☐ Cass - Will reach out to Alice to ask if she would like to coordinate the book table funds with the anti-racism book discussion group activities.  
Cass was not present to answer
- ☐ **Chris will post the draft of the Treasurer Job on shared space and send a link to the group. - Done**  
**Action item: Charlie to review treasurer's job description against policy.**
- ☐ Ann Marie will identify UU resources to assist with treasurer duties  
There is a for-fee service to provide accounting services.  
Action item: Ann Marie to obtain estimate of service cost
- ☐ **Chris and Charlie to follow up with Bonnie re: Access to board files**  
**Action item: Charlie to contact Bonnie**
- ☐ **Job description from Charlie re: FirstU Technology support**  
**Action item: Carry forward**
- ☐ Ann Marie to bring the Crop-Walk check to Pastor Dave  
Action item: Carry forward - planned for 11/22

**Budget and Finance:** Ann Marie presented reports

**8th Principle Group Report:** Denise

Note - This is time to report on the work of the 8th Principle Group - Scheduled Board 8th Principle time is last twenty minutes of meeting. (see below)

### **New Business**

- **Mike - Future Planning for First U**  
How do we move forward with small number of active volunteers? This requires a congregational conversation  
Action Item: Chris to form an ad hoc committee and call meeting for January
- Share the Plate
  - December - Aids vaccine coalition
  - UU Faith Action NJ
- Motion: Mike  
Second: Bonnie  
Vote: Unanimously approved

**8th Principle Discussion - Where is the board on this?**

Action Item: Denise to present Widening the Circle at board meetings

### **Calendar Items**

· Next Board Meeting: 12/12

Chalice lighting:

### **Board Minute Speakers**

11/21 - Chris

11/28 - Charlie

12/5 - Bonnie

12/12 - Mike

12/19 - Cass?

12/26 - Melissa?

### **Actions:**

- Chris to contact endowment committee regarding the source of funds for the purchase - Bieber Fund, Brunquell, etc.
- Ann Marie to obtain estimate of service cost for UU accounting
- Charlie to contact Bonnie regarding board email and file access
- Charlie to provide technology support description
- Ann Marie to deliver CROP walk check (11/22)
- Chris to form an ad hoc committee to discuss future of congregation and call meeting for January
- Chris to place an item on the December agenda to determine how to proceed with Board's 8th Principle work.

### **Meeting Adjourned:**

Time: 7:01 pm

Motion: Chris

Second: Mike

Vote: Unanimously approved